



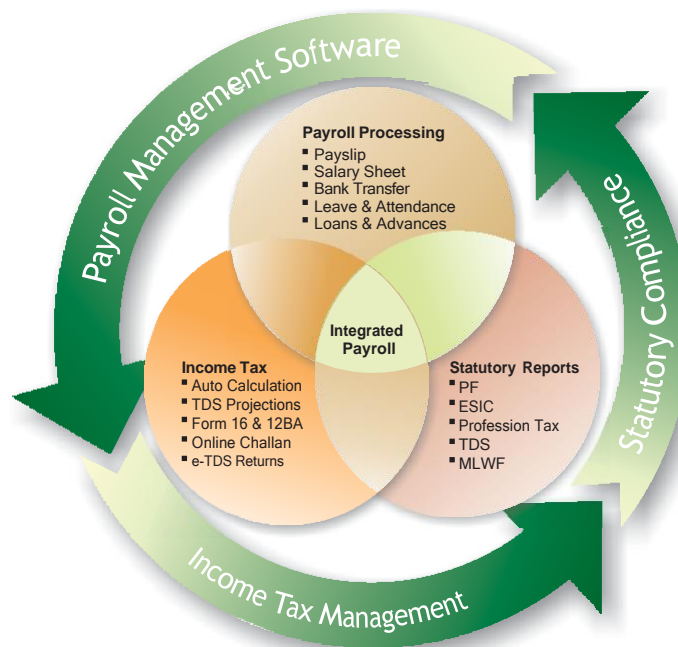
# EasyPAY Software Brochure.



EasyPAY is very easy, flexible, and user-friendly Payroll Management Software that takes care of all your requirements relating to accounting and management of employees' payroll. This versatile user-friendly package offers user defined Earning / Deduction / Loan Heads & Calculation Formulae / Tables. The package generates all outputs & statutory reports required by a payroll application. Every report gives the user a selection of Branch, Department, Grade, Designation etc. and other parameters to generate output as per requirement. Outputs can be on Screen, Printer or in a File Format (Word, Excel, Acrobat) etc.

EasyPAY offers very high flexibility in defining various Allowances, Deductions, leave rules etc. for the employees and all formulas for PF, FPF, ESIC, Profession Tax, Income Tax etc. are definable and changeable at the user's end.

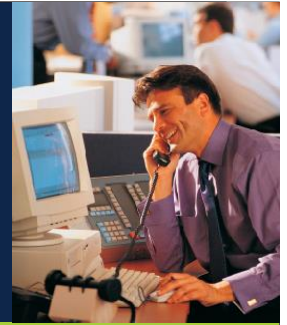
Our Payroll is designed, as a long-term solution to your changing business needs. It is suitable for anything from one-to-many thousands of active employees and adapts easily to fluctuations in staffing levels. With optional networking, up to fifty users can view and update your payroll system simultaneously. Having extremely versatile features, EasyPAY is excellent for businesses operations with 10 or 10000 employees.



★  
**Web Based version**  
★  
**also available**  
★

*Easy PAY stores complete records of the employees, generates Payslip and Attendance Register, Computes all allowances and deductions and generate all Statutory and MIS reports.*

# Positive Payroll Administration



## Flexible Structure building capability of Earnings & Deductions

- Flexibility to add or modify any number of Salary Components
- User Defined Entry Field with unmatched flexibility for Formula, Percentage or Customized Calculation
- Taxable & Non-Taxable Earnings
- Payslip / Non-Payslip Component
- Calculation based on Attendance
- Monthly or Yearly Payments
- Also compute various other components that do not appear in payslip.

## Leave & Attendance Management

- Leave Rules can be defined
- Increment of Leave on Pro-rata basis.
- Carry forward facility for balance leave
- Encashment of Leave
- Leave utilized & balances can be checked.
- CL, PL, SL, Compensatory & Customizable Leaves
- Automatic Leave payout on exit of an Employee
- Swipe card / Attendance machine if any can be linked to our software.

## Loans & Advance Management

- User Definable Loans/Advances
- Loan Disbursement option with EMI option
- Auto recovery of EMI & stops automatically once the loan amount is fully recovered
- Auto calculation of Interest on Loans based on Flat Interest, Reducing Balance
- Lumpsum recovery of Loan.
- Interest free Loan Perquisites as per Income Tax
- Loan Recovered, Loan Balances & Loans History

## Payroll Processing

- Input information for all newly joined employees and left employees
- Create a new payroll month & process salary.
- Over-ride facility for any salary components
- Salary on Hold & Freezing of salary in case of exit of an Employee
- Process by Exception - you only need to enter Pay and/or deduction information when there are changes.
- Pro-rata calculations for employees based on Absentism
- Process & Print Pay slips for groups or for selected employees
- Lock month facility to avoid changes in processed data.

## Salary Reports (Payslip & Salary Sheet)

- Automatically calculates all the income, deductions & company contributions as per the requirement.
- Regular Pay slips (with Logo) can be viewed or emailed
- Reimbursement pay slips can be viewed or emailed
- User defined Salary Sheets can be viewed.
- Generates Cash/Cheque/Bank Transfer List
- Generate Bank Statement, Direct Electronic Bank transfer files & Covering Letter for Banks
- YTD Salary Sheet & Summary of each employee.

### Employee Self Service Module to view Payroll details online.

- pay slips
- Cumulative pay slips
- Leave Details
- Loan & Advance Details
- Income Tax Projection
- Yearly Salary Sheet

# Quality Payroll Assurance



## Our Partial Clientele

*Press Trust of India (PTI)*

*Indian Merchant Chambers (IMC)*

*Bharat Electronics Ltd.*

*Patel Engineering Ltd.*

*RPG Cable Ltd.*

*Slum Rehabilitation Authority (Mhada)*

*Tata Mills*

*Centre for Science & Environment*

*Indian Register of Shipping*

*Forbes Sea Consortium (India) Pvt Ltd*

*Mangal Keshav Securities Pvt. Ltd.*

*Gokhuldhham Medical Centre*

*Vüesse Ltd.*

*Zandu Chemicals*

*Yash Pharmaceuticals Laboratories*

*Eternity Lifestyle Pvt. Ltd.*

*Institute of Banking Personal Services (IBPS)*

*International Gemological Institute (IGI)*

*Akbarallys*

*YWCA*

*Phoenix Mills Ltd*

*Microworld Software Services Pvt. Ltd.*

*Tollani Shipping Company Ltd.*

*Northern Marine Management Pvt. Ltd.*

*Maharashtra Tourism Development Corporation*

*Antique Stock Broking Ltd.*

*Phiroze Sethna Private Limited*

*Abys & Horizon Consulting Pvt. Ltd.*

*Supergems (I) Pvt. Ltd.*

*Bombay Scottish School*

*S. L. Makhija & Co.*

## Other Payments

- Arrears Calculations
- Over Time, Gratuity, Bonus & Ex gratia Calculation
- Reimbursement - Medical, LTA or any other user definable reimbursement
- Supplementary Payments
- Monthly Reconciliation - allow us to compare the changes in the pay components from last month to this month or for any number of months.

## PF Calculation & Reports

- User defined PF rate of deduction for Employer & Employee
- Automatic Bifurcation of EPF & EPS
- PF applicability check at Employee Level
- Options to Limit Maximum Salary for PF Deduction
- Form 5, 10, 12A, 3A, 6A, Challan & Reconciliation Statement

## ESIC Calculation & Reports

- User defined ESIC rate of deduction for Employer & Employee
- ESIC applicability check at Employee Level
- Form 5, 7 & Challan

## Professional Tax

- User definable State wise Slab
- PT applicability check at Employee Level
- Form III & Challan

## Income Tax Management

- Auto calculations of Exemptions & Deductions and Compute Income Taxpayable for the entire year & the tax to be paid this month.
- Auto calculation of TDS based on Projections.
- Income Tax Projections with the options to deduct projected TDS from Monthly Salary
- Prints Form 16, 16AA, 12BA & Online Challan
- Quarterly e-TDS Return as per the NSDL format
- Income Tax Projections can be emailed in PDF format.

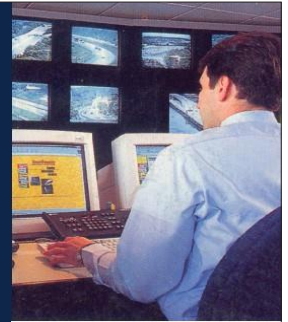
## Full & Final Settlement

- Employees Full & Final settlement can be prepared based on resignation of employees either in the current month or in the previous month.
- Automatically calculates outstanding Loan Balances, Notice Pay and Leave Encashment, Gratuity and recovers all Loan Balances and Income Tax.
- Generates Full & Final Settlement Calculation sheet for all the calculations done.

## Reporting

- Output reports to Screen, Printer, MS Word & Excel
- Option to preview Pay slips / Salary Sheets or any other reports on screen before final printing
- Print Transaction & Master History for any period.
- Generating reports is made easy with an advanced filter function to select the relevant employees for the report.
- Prints any of our reports for the previous periods.

# Discover Adequate Payroll Management



## User Defined Reports

- User Defined Reports with the option to choose from the available field, the user can define his own customized columnar reports.
- Sorting, Grouping, Sub-total, Grand-total & Conditions can be defined.

## HR Functions

- Personal Details
- Qualification, Work Experience, Earning Members, Dependent, Hobbies, Achievements, Checklist & Attachments
- Trainings, Commitment & Targets, Discipline & Appraisal

## Security

- Users can be created.
- User Level Rights can be created and managed.

## Other Add on Modules

- Integration of Payroll Software with Tally & ERP\*
- Cheque Printing Module

## Data Import (Masters, Salary & Leave Record)

- Employee & Payroll Data, if available in Excel, can be imported to our software.

## ABOUT OURSELVES

Sensys Technologies is a software development house with proven expertise in systems and application developments, which is used to offer solutions across vertical segments, Software Development Consulting, Workflow Solutions, Outsourcing, Business Intelligence Solutions, Web Architecture, Data Warehousing & IT Infrastructure Management.

Sensys Technologies believes in quality software development by implementing a comprehensive quality policy to deliver results on time and within budget. It is a software development house with strong management and software development processes and state-of-the-art infrastructure.

We are technically strong and experienced team, with ability of managing business growth. Potent combination of strong and ambitious management team, very strong delivery capabilities of innovative software solutions have enabled growth in revenue over the past five years. We are building this company for the long term - a profitable company that is highly relevant to its clients, supportive of its people, and respected in the marketplace.

### Our expertise in the field of

- Human Resource Management System
- Fixed Asset Management System
- Tax Solutions, Accounting, Inventory System
- Application Integration
- Content Management and Information Portal Solutions
- Office Automation Software
- Customization

### OTHER SOFTWARE

#### EasyTDS

TDS Management Software

#### AssetExpert

Effective Asset Management

#### ServiceTax

Management Software

#### eFormExpert

IT Return Filing Software

#### BackupExpress

Create Backup @ Ease

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